

**Clover School District Board of Trustees**  
**Regular Board Meeting**  
**September 26, 2022**  
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The Clover School District Board of Trustees met on Monday, September 26, 2022, at 5:00pm for executive session and for the regular business session at 6:00 pm. Board members in attendance were Vice-Chairman-Ginger Marr, Secretary-Jessica Cody, members-Sherri Ciurlik, Mike Ballard and Tracy Stiff. Board Chairman-Mack McCarter and member Rob Wallace were excused from the meeting.

Others in attendance for open session were Superintendent-Dr. Sheila Quinn, Chief Financial Officer-Ken Love, Chief Operations & Student Services Officer-Dr. Mark Hopkins, Chief Academic Officer-Dr. Millicent Dickey, Chief Human Resources & Strategic Planning Officer-Dr. Tony Hemingway, Public Information Officer Bryan Dillon, and Board Attorney Franklin Pendleton.

In accordance with the South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, *The Herald* was notified of the time, date, place, and agenda of this meeting. An agenda was posted at the meeting site and on the school district Web Site.

**OPEN SESSION**

Vice-chairman Ginger Marr called the meeting to order at 5:05pm and asked for a motion to convene executive session. ***The motion for executive session was made by Mr. Ballard and seconded by Mrs. Cody. Motion carried unanimously.***

**EXECUTIVE SESSION**

Executive session included discussions on personnel.

***A motion to suspend executive session and go into open session was made by Mrs. Stiff and seconded by Mrs. Cody at 6:00pm. Motion carried unanimously.***

**OPEN SESSION – LIVE-STREAMED VIA YOUTUBE**

Mrs. Marr called the public open session meeting to order at 6:02 p.m. which was Live-Streamed via the district's YouTube page. The audience was welcomed and greeted. Mrs. Marr read the guidelines for the meeting format. The meeting continued with the Pledge of Allegiance and the invocation by Mrs. Ciurlik.

***The September 26, 2022, agenda was amended to include a request for consideration/approval for the CHS Band field trip to Ireland under the Facilities Report by Dr. Hopkins. The amended agenda was approved with no further concerns or objections.***

***The board approved the printed minutes from the August 22, 2022, regular meeting as written with no objections or concerns.***

***The board approved the personnel recommendations as presented by the administration in executive session with no objections or concerns.***

## **RECOGNITIONS**

Dr. Quinn and the board recognized the following:

### **Leo Ferguson – Larne Elementary School**

The York County Solicitor's Office published Leo's drawing in their "Making Good Choices Calendar" that was distributed county wide. Leo submitted his work as part of an art contest that is open to all 5<sup>th</sup> grade students attending school in York County. Leo was selected from several hundred entries as one of the twelve drawings in this year's calendar.

### **Constitution Day Essay Winners**

Constitution Day, celebrated on September 17 commemorates the formation and signing of the U.S. Constitution on September 17, 1787. As part of state-wide curriculum sixth graders across the state learn about the Constitution. This year, CSD students participated in an essay writing contest with a writing prompt of "What does the Constitution Mean to Me?"

Three students at each middle school were awarded gifts for their essay.

The third-place winners were: From Clover Middle School, Hana McCarter and from Oakridge Middle School, Kaley Blackwell. The second-place winners were: From Clover Middle School, Paul Jeffries and from Oakridge Middle School, Callie West. the first-place winners: From Clover Middle School, Madison Boyd and from Oakridge Middle School, Katie Wong.

We also want to give a special recognition to the following members of the Americanism committee who are in attendance. This committee worked with Mr. Jamie Stuart to serve as the independent committee that reviewed the essays and selected the winners.

We give a special thank you to the following individuals for supporting our students along their educational journey: **Committee Chair, Ms. Pam Lee, Ms. Anne Allen, Ms. Bunny Chester, Ms. Darlene Dickens, Ms. Sheila Reiland, Ms. Cheryl Saylor and Ms. Carol Sheets.**

## **PUBLIC FORUM**

Mr. Ballard read the guidelines for Public Forum speakers. The following representative addressed the board:

- **Mrs. Christine Huston**, Teacher Assistant at Oakridge Middle expressed concerns about the lack of substitutes and equitable pay for teacher assistants.
- **Mrs. Nataly Burgio**, parent, thanked the board for reviewing the EPIC application. She asked the board to do homework and research before making any decision about online applications used by students.

## **FACILITIES REPORT – DR. MARK HOPKINS, CHIEF OPERATIONS AND STUDENT SERVICES OFFICER**

Dr. Hopkins updated the board on current capital projects underway across the district. All of the 8% projects have been completed except for the CHS partial roof. ESSER projects are progressing. The site work for the capital projects at Bethany and CHS was shared. Dr. Hopkins reported that eight RFQ responses from Construction Management at Risk (CM-R) firms were received and evaluated. Five of the firms were

interviewed by the committee and Shelco was selected because of their track record in the construction management field. Dr. Hopkins requested approval of Shelco as the CM-R firm to be used for the CHS and Bethany projects pending the protest period completion on September 29, 2022. **Without objection, the board unanimously approved Shelco as the CM-R firm for the CHS and Bethany projects pending the protest period completion on September 29, 2022 as presented by Dr. Hopkins.** Please [click](#) here for the full report.

Dr. Hopkins requested approval for the CHS Band to begin making plans to travel to Dublin, Ireland for the St. Patrick's Day Parade in 2024 and to visit our sister city of Larne. **The board unanimously approved the request for the band to travel to Dublin, Ireland for the St. Patrick's Day Parade in 2024 and to visit our sister city of Larne as presented.**

#### **FINANCE REPORT – MR. KEN LOVE, CHIEF FINANCE OFFICER**

Mr. Love's report included the following:

- The printout for the month ending August 31, 2022 was shared.
- Property tax notices will be mailed in late October or early November. The tax rate mills for operations are the same as last year – 200 mills.
- 1254 employees were paid in the August payroll.
- The free lunch program for all students ended June 30, 2022. The district is now collecting for food purchased in the cafeteria. Accounts with low balances are being notified.
- The auditors plan to start in late October. The audit report is due to SDE by December 1 of each year.
- As part of our capital funding plan, Mr. Love noted that several of our activity buses are over 20 years old and need replacing. He made a recommendation to purchase four new buses to enhance the bus fleet at a cost of approximately \$480,000. Estimated delivery dates are Spring of 2023 and Spring of 2024. **Without objection, the board unanimously approved the purchase of four new buses for the bus fleet at a cost of approximately \$480,000 as presented by Mr. Love.**

#### **SUPERINTENDENT'S REPORT**

##### **INDUCTION TEACHER HIGHLIGHTS – MRS. CHERYL SNIKER, DIRECTOR OF TEACHER EFFECTIVENESS**

Mrs. Sniker reported that induction is the period marking the entry of a new educator into the profession. Induction teachers require tailored, personalized support for a successful first year. Through a summer Jumpstart Bootcamp, a district-facilitated Teacher Induction Program, and on-going school-based mentoring, Clover School District builds capacity for Induction educators to gain confidence with their students by growing in their instructional craft. The full report can be found at this [LINK](#).

##### **KINDERGARTEN CHRONICLES LAUNCH – MR. BRYAN DILLON, PIO AND MRS. STEPHANIE KNOTT, DIRECTOR OF MARKETING**

Mr. Dillon and Mrs. Knott will introduce the first in a multi-part series that will run throughout the school year sharing the fun of kindergarten. This month we will introduce the six kindergarten students that will participate in the series. PLEASE CLICK [HERE](#) TO VIEW THE PRESENTATION.

**SCHOOL SPOTLIGHT- KINDNESS MATTERS AT OES – MRS. LORI MACZKO, PRINCIPAL, MRS. JENNIFER CAMP, ASSISTANT PRINCIPAL, OES STAFF: MS. KENDALL CAMPBELL, MS. SUZANNE BARBER, MS. VALARIE STEVENS**

The theme at OES this year is Kindness Matters. Before the school year started, administrators met with the staff to explain the Paper Clip Challenge. The paper clip challenge is essentially where you trade nothing more than a paper clip with others with the aim of upgrading it to see how far you can go. The OES staff went into the community and did amazing things. The OES staff shared an overview of their project. The full report can be viewed [HERE](#).

**CHS SUMMER ENRICHMENT CAMP - MRS. PATRICE GREEN, ASSISTANT PRINCIPAL, CHS, MRS. MICHELINE RICHEY & MRS. CALLIE RIGGINS-CHS TEACHERS AND CHS SUMMER CAMP STUDENT PARTICIPANTS**

It was an Incredible Summer for our CHS Students at Blue Eagle Nation. This summer CHS took an innovative approach to summer enrichment by creating an engaging student experience based on high-interest topics. Week 1 was based on Survivor where campers participated in wilderness survival activities, outdoor field trips, games, and challenges as they worked on key skills in English, Math, Science, and Social Studies. Week 2 was all about zooming in on movies & media. We spent the week exploring the idea of what makes Clover special in order to create media projects that built upon individual student skills. Activities included guest speakers, movie-making tricks & tips, filming around our community, and of course plenty of FUN. A snapshot of the summer fun can be found [HERE](#).

**POLICY MANUAL UPDATES – DR. TONY HEMINGWAY, CHIEF HUMAN RESOURCES AND STRATEGIC PLANNING OFFICER**

Dr. Hemingway presented the following [policies](#) for first reading:

- **Policy GBEF** establishes basic rules for use of personal electronic devices during the workday.
- **Policy IJNDB** establishes basic rules for access/use of the Internet by students and employees in the Clover School District so that all use of this valuable resource is appropriate.
- **Policy IHC** provides information on the district's policy on proficiency-based education along with the application submitted to the SCDE.
- **Policy AR IJOA-R** provides the guidelines to outline responsibilities and procedures involved in planning and conducting field trips.
- **Policy IJKA** establishes the basic structure for the selection and adoption of all computer-related hardware, software and electronic materials. The third-party vendor presentation will provide details on the district's library collection and how teachers have used Epic previously. Concerns for ongoing use of Epic will be explored. (Letter to parents providing opt-out feature for EPIC.)
- **Policy GCCAAA** establishes the basic structure for the establishment of a sick leave bank for all employees. (Several recommended changes.)

**The policies were approved for first reading.**

***Mrs. Marr thanked those in the audience for their attendance as well as those attending the meeting via Live-Stream. With no other concerns for tonight's meeting, the Open Session was adjourned at 8:15pm. The board reconvened Executive Session for legal discussions.***

**RECONVENE EXECUTIVE SESSION**

Executive Session reconvened at 8:20p.m. for legal discussions.

*A motion to adjourn Executive Session at 9:00p.m. was made by Mrs. Stiff and seconded by Mr. Ballard. Motion was unanimously approved.*

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Mack McCarter, Chairman

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Sherri Ciurlik

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Ginger Marr, Vice Chairman

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Mike Ballard

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Jessica Cody, Secretary

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Tracy Stiff

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Rob Wallace

**PLEASE NOTE: ALL MEETING INFORMATION IS AVAILABLE AT:**  
[www.boarddocs.com/sc/clover/Board.nsf/Public](http://www.boarddocs.com/sc/clover/Board.nsf/Public)

**Board minutes recorded by:**  
**Marlene Spencer, Board Clerk**