

Clover School District Board of Trustees
Regular Board Meeting
August 20, 2018
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The Clover School District Board of Trustees met on Monday, August 20, 2018 at 6:00pm for executive session and open session at 7:00 pm. Board members in attendance were Chairman-Mack McCarter, Vice-Chairman-Joe Gordon, Secretary-Sherri Ciurlik, members-Liz Johnson, Ginger Marr, Rob Wallace, and Jay Young.

Others in attendance were Superintendent- Dr. Sheila Quinn, Assistant Superintendent-Ken Love, Executive Director of Secondary Education and Administrative Services-Dr. Mark Hopkins, Executive Director of Instructional Services and Elementary Education-Dr. Millicent Dickey, Executive Director of Human Resources Tony Hemingway-via phone, Public Information Officer Bryan Dillon, and Board Attorney Franklin Pendleton.

In accordance with the South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, *The Enquirer-Herald*, and *The Herald* were notified of the time, date, place, and agenda of this meeting. An agenda was posted at the meeting site and on the school district Web Site.

OPEN SESSION

Chairman McCarter called the meeting to order at 6:05pm and asked for a motion to convene open session. ***The motion for open session was made by Mr. Gordon and seconded by Mr. Wallace. Motion carried unanimously.***

EXECUTIVE SESSION

Executive session discussions included a review of personnel recommendations, personnel concerns, and a review of the 2018-2019 proposed budget.

A motion to suspend executive session and go into open session at 7:04pm was made by Mr. Gordon and seconded by Mrs. Johnson. Motion carried unanimously.

OPEN SESSION

Chairman McCarter called the public open session meeting to order at 7:06 p.m. Mr. McCarter welcomed Dr. Quinn to her first official meeting as Superintendent of Clover School District. The audience was also welcomed and greeted. The meeting continued with the Pledge of Allegiance and the invocation by Mrs. Johnson.

The August 20, 2018 agenda was approved as printed with no objections or concerns.

The board approved the printed minutes from the June 25, 2018, regular board meeting, the July 16, 2018 special meeting and the August 6, 2018 special meeting as written with no objections or concerns.

A motion to approve the personnel recommendations as presented by the administration in executive session was made by Mr. Gordon and seconded by Mr. Wallace. Motion carried unanimously.

RECOGNITIONS

Lake Wylie Pediatric Dentistry

Lake Wylie Pediatric Dentistry provided a sizeable donation to the district to purchase 2,000 draw string back packs. The back packs were distributed to our students at the annual Back-to-School Bash on August 3rd. Additionally, they sponsored a table with a game wheel and other gifts for students and families related to good oral hygiene.

PUBLIC FORUM – Mr. McCarter opened the floor for public forum and read the public forum guidelines. The following spoke during Public Forum:

- Lake Wylie resident, Mr. John Bailey with Top Shot Events addressed the board regarding the Middle School Lacrosse initiative and the need for both Clover Middle and Oakridge Middle to have their own Lacrosse Team. He presented a lengthy talk on the pros for expanding the district’s Lacrosse program. Dr. Quinn commended the group (Top Shot Events) for their interest and support of the Middle School Lacrosse program. More conversation on the topic will be entertained at a later date.

FINANCE AND FACILITIES REPORT – MR. KEN LOVE, ASSISTANT SUPERINTENDENT, BUSINESS SERVICES

Mr. Love gave the monthly finance and facilities report for September. He reported that the print-out of budget expenditures reflects more monies taken in than has been spent. An update to capital expenditures on the 300 Wing at the high school and the security system upgrade was provided. Mr. Love also provided an update on the annual reports – **Emergency Report**: allows the district to procure services without going through the bidding process; **Sole Source Report**: items can be purchased without bidding; **Minority Business Report**: reflects use of minority businesses which the state encourages.

The following requests for approval was presented:

1. Elementary Security Officers

The district received six bids and considered price, training and distance as part of the decision. Mr. Love recommended the district contract with Defender Industries, Columbia, SC to provide this service for the 2018-2019 school at an approximate cost of \$272, 642.64.

The board approved Mr. Love’s recommendation to contract with Defender Industries for approximately \$272, 642.64 to provide elementary security officers without objection.

2. Cumming Corporation was recommended to update the facilities plan that was done in 2012. Dale Holden and Associates was recommended to review and update the demographic plan that was done in 2007. The estimated cost to provide these services is \$17,500.00. Tischler Bise was recommended to prepare an impact cost study. The approximate cost to contract

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for all three services is \$88,000.00. **The board approved Mr. Love's recommendation to contract with Cumming Corporation, Dale Holden and Associates, and Tischler Bise for approximately \$88,000.00 without objection.**

3. Mr. Love recommended the board set the tax levy at 24 mills for debt service (same as last year) and a levy of 196.8 (increase of 6 mills) for operations. **The board approved Mr. Love's recommendation as presented to set the tax levy at 24 mills for debt service (same as last year) and a levy of 196.8 (increase of 6 mills) for operations without objection.**

SUPERINTENDENT'S REPORTS

Dr. Quinn reported that she had visited all schools. The district has an enrollment of 8161 students with more to come.

2018 BACK TO SCHOOL BASH - MS. MARGUERITE CANTY, DISTRICT ATTENDANCE OFFICER

Ms. Canty provided an update on the 2018 District Back to School Bash that was held on Friday, August 3, 2018 at Memorial Stadium. The event served students pre-K through 12th grade. Shoes and eye exams were offered to students along with various carnival games, face painting, bounce houses, an obstacle course, and various local vendors sharing information. First responders were recognized during the bash this year. Book bags will be supplied by the district's social workers.

SUMMER PROFESSIONAL LEARNING REPORT - DR. MILLICENT DICKEY, EXECUTIVE DIRECTOR, ELEMENTARY EDUCATION AND INSTRUCTION

Dr. Dickey gave an update on the district's Summer Professional Development for staff. A total of 45 offerings was provided during the summer. All certification areas had at least one offering. Two separate mini conferences focusing on personalized learning was held.

COUNTDOWN TO KINDERGARTEN – MRS. NINA FEEMSTER, COORDINATOR, BRIGHT BEGINNINGS

Mrs. Feemster provided highlights of the Countdown to Kindergarten (CTK) program. The program is a home visitation program for at risk rising kindergarten children and their families. The program seeks to help families in celebrating and supporting their rising kindergarten student as well as helps build confidence in children who are about to enter kindergarten. 33 children from the district's elementary schools are served at an approximate cost of \$350.00 per student. York County First Steps has worked with Bright Beginnings and the other district parenting programs to coordinate CTK for over 10 years and now serves approximately 150-160 children each summer over the 4 School Districts.

2017-2018 SCSBA POLICY MANUAL UPDATES – DR. MARK HOPKINS, EXECUTIVE DIRECTOR SECONDARY EDUCATION AND ADMINISTRATIVE SERVICES

Dr. Hopkins presented the following policies for first reading: **Policy GBEB Staff Conduct** – add language regarding arrest of employee (this policy will be updated to change the timeframe to notify the employer to 24 hours); **Policy KBB Parent Rights and Responsibilities** – add language

distinguishing ‘minor child’; **Policy IKA-R Grading/Assessment Systems** – changes per SCSBA model policy mandated by statute and/or state regulation; and **Policy BEDB Board Agenda** – changes per SCSBA model policy mandated by statute and/or state regulation. ***The board unanimously approved the policies as presented for First Reading without objection.***

A motion to adjourn Open Session and reconvene Executive Session at 8:20pm was made by Mr. Young and seconded by Mr. Gordon. Motion was unanimous.

RECONVENE EXECUTIVE SESSION

Executive session reconvened at 8:25pm for personnel discussions.

A motion to adjourn Executive Session at 9:33pm was made by Mr. Gordon and seconded by Mr. Young. Motion carried unanimously.

MackMcCarter,Chairman

Liz Johnson

Joe Gordon,Vice Chairman

Ginger Marr

SherriCiurlik,Secretary

RobWallace

James H. Young