

**Clover School District Board of Trustees**  
**Regular Board Meeting**  
**September 24, 2018**  
**Page 1 of 4**

The Clover School District Board of Trustees met on Monday, September 24, 2018 at 6:00pm for executive session and open session at 7:00 pm. Board members in attendance were Chairman-Mack McCarter, Secretary-Sherri Ciurlik, members-Liz Johnson, Ginger Marr, Rob Wallace, and Jay Young. Vice-Chairman-Joe Gordon was excused.

Others in attendance were Superintendent- Dr. Sheila Quinn, Assistant Superintendent-Ken Love, Executive Director of Secondary Education and Administrative Services-Dr. Mark Hopkins, Executive Director of Instructional Services and Elementary Education-Dr. Millicent Dickey, Executive Director of Human Resources Tony Hemingway-via phone, Public Information Officer Bryan Dillon, and Board Attorney Franklin Pendleton.

In accordance with the South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, *The Enquirer-Herald*, and *The Herald* were notified of the time, date, place, and agenda of this meeting. An agenda was posted at the meeting site and on the school district Web Site.

**OPEN SESSION**

Chairman McCarter called the meeting to order at 6:00pm and asked for a motion to convene open session. ***The motion for open session was made by Mr. Wallace and seconded by Mrs. Marr. Motion carried unanimously.***

**EXECUTIVE SESSION**

Executive session discussions included a review of personnel recommendations and a continuation of the superintendent's evaluation.

***A motion to adjourn executive session and go into open session at 7:04pm was made by Mrs. Ciurlik and seconded by Mrs. Johnson. Motion carried unanimously.***

**OPEN SESSION**

Chairman McCarter called the public open session meeting to order at 7:06 p.m. The audience was welcomed and greeted. The meeting continued with the Pledge of Allegiance and the invocation by Mr. Young.

***The September 24, 2018 agenda was approved as printed with no objections or concerns.***

***The board approved the printed minutes from the August 20, 2018 meeting as written with no objections or concerns.***

***A motion to approve the personnel recommendations as presented by the administration in executive session was made by Mr. Wallace and seconded by Mr. Young. Motion carried unanimously.***

***Mrs. Marr made motion to approve the modifications made to the superintendent's contract as discussed in executive session. Mr. Young seconded the motion. Motion carried unanimously***

### **RECOGNITIONS**

#### **Ally Grooms**

Clover High School Sophomore Ally Grooms has qualified to represent the United States at the International Cup and Grand Prix in France next August. Ally is the baton twirler for the Pride of Clover marching band. This past summer, she competed at Notre Dame, where she qualified for the Grand Prix. She will compete in the Junior Division of the competition against the best baton twirlers from around the world.

### **PUBLIC FORUM - NONE**

#### **FINANCE AND FACILITIES REPORT – MR. KEN LOVE, ASSISTANT SUPERINTENDENT, BUSINESS SERVICES**

Mr. Love gave the monthly finance and facilities report for September. He reported that revenues and expenditures are in line with normal expectations during this time of the year. There was no update to maintenance. Contracts have been completed with the companies working on our long-range plans-Dale Holden and Tischler Bise, Inc. Meetings are scheduled with Cumming who will be managing the project. He also reported that a meeting will be set up representatives from the YMCA to discuss current operations and maintenance requirements. The only continuing capital projects are the renovation of the CHS 300 wing and the security upgrades. Bids have been received on purchasing an additional set of bleachers for the band at the stadium.

### **SUPERINTENDENT'S REPORTS**

#### **DISTRICT MATHEMATICS REPORT – MRS. CHRISTIE REID, MATH INSTRUCTIONAL SUPERVISOR AND DR. AMY BOWLES, EARLY CHILDHOOD INSTRUCTIONAL SUPERVISOR**

Mrs. Reid and Dr. Bowles provided an update on the district's Mathematics program. Information was shared on the SC College and Career Ready Mathematics Standards, processes, successes and future goals.

#### **2018-2019 HUMAN RESOURCES STAFFING REPORT, MR. TONY HEMINGWAY, EXECUTIVE DIRECTOR, HUMAN RESOURCES**

Mr. Hemingway presented the 2018-2019 HR Personnel Statistics report for certified new teacher hires and certified teacher resignations for the past ten years (2009-2010) through the current school. Information on current employees as well as the teacher turnover rate which is 8.8% was also

**Clover School District Board of Trustees**

**Regular Board Meeting**

**September 24, 2018**

**Page 3 of 4**

shared. There are 1368 current employees-61 administrative, 617 certified and 690 classified/support staff. Mr. Hemingway also provided information on the district's hiring process. He commented that HR has set a goal to see what can be done to retain teachers. A video on teacher recruitment was shown.

**NEW TEACHER SUPPORT REPORT – MRS. CHERYL SNIKER, DIRECTOR OF TEACHER EFFECTIVENESS**

Mrs. Sniker's report focused on beginning teachers new to Clover. Her report included a review of the SC Teaching Standards and the support provided to all teachers. There are 106 teacher mentors in Clover who support induction teachers and student teaching interns. She also shared a snapshot of what the week of intensive support for new teacher orientation was like.

**SCHOOL EMERGENCY DRILLS – DR. MARK HOPKINS, EXECUTIVE DIRECTOR SECONDARY EDUCATION AND ADMINISTRATIVE SERVICES**

Dr. Hopkins provided an update on school safety. His report included information on the Incident Command System (ICS), which is a standardized on-scene incident management concept designed to specifically allow responders to adopt an integrated organizational structure equal to the complexity and demands of any single incident or multiple incidents without being hindered by jurisdictional boundaries. Each school and the District Office has an ICS emergency plan.

**POLICY MANUAL UPDATES – DR. MARK HOPKINS, EXECUTIVE DIRECTOR SECONDARY EDUCATION AND ADMINISTRATIVE SERVICES**

Dr. Hopkins presented the following policies for first reading: **Policy GBEB Staff Conduct** – add language regarding arrest of employee (this policy will be updated to change the timeframe to notify the employer to 24 hours); **Policy KBB Parent Rights and Responsibilities** – add language distinguishing 'minor child'; **Policy IKA-R Grading/Assessment Systems** – changes per SCSBA model policy mandated by statute and/or state regulation; and **Policy BEDB Board Agenda** – changes per SCSBA model policy mandated by statute and/or state regulation. Policy updates will be shared with principals to share with their faculty and staff. ***The board unanimously approved the policies as presented for Second Reading without objection.***

**Policy AC-Nondiscrimination/Equal Opportunity; Policy GBA-Open Hiring/Equal Employment Opportunity & Affirmative Action; Policy GCE-Professional Staff Recruitment; Policy GCEC-Posting & Advertising of Professional Vacancies; Policy GCF-Professional Staff Hiring; and Policy GDF-Support Staff Hiring** were presented for first reading. ***Policies were received as information for First Reading.***

Mr. McCarter commended the staff for all the hard work that is being done.

***A motion to adjourn Open Session at 8:40pm was made by Mrs. Ciurlik and seconded by Mr. Wallace. Motion was unanimous.***

**Clover School District Board of Trustees**  
**Regular Board Meeting**  
**September 24, 2018**  
**Page 4 of 4**

---

MackMcCarter,Chairman

---

Joe Gordon,Vice Chairman

---

SherriCiurlik,Secretary

---

Liz Johnson

---

Ginger Marr

---

RobWallace

---

James H. Young