



# Clover School District Technology PowerSchool Parent Acceptable Use Policy



**PowerSchool Parent Portal will provide you access to your child's grades, attendance, and homework. Please read the following Acceptable Use Guidelines for PowerSchool carefully:**

1. Username and passwords are to be kept confidential.
  - a. It is the responsibility of the parent/guardian to protect the security of the login and password. Clover School District accepts no responsibility in the event the username and password is shared, given, stolen, or in any other way, becomes the possession of a person other than the parent/guardian.
  - b. If a username/password is stolen or lost, the parent/guardian can contact the school to have the password changed. The parent/guardian will need to complete the, "Username/Password Request" form posted on the District website or a form can be obtained at your child's school.
  - c. If you forget your username and/or password, you will be required to fill out a written request for the school. The parent/guardian will need to complete the, "Username/Password Request" form posted on the District website or a form can be obtained at your child's school.
2. Only **one** username and password will be issued per student. It is the responsibility of the parent to determine which parent(s) or guardian(s) will be able to access records.
3. The school district does not provide technical support for your home/work computer system. Some helpful documents are posted on the District website for parents to utilize. Questions and assistance for parent portal login may be directed to [parentportal.support@clover.k12.sc.us](mailto:parentportal.support@clover.k12.sc.us).
4. We will monitor Parent Access to PowerSchool. The Parent Access Log lists date of login, time accessed, and duration of login (in minutes).
5. Users should remember that email and other communications over the Internet are not guaranteed to be private and are subject to State and Federal Law.
6. You should follow the following procedures with questions concerning your child's grades or attendance.
  - a. Talk to your child to ask them about their grades or attendance.
  - b. Check the teacher's grading policy which is posted in the online grade report. The information on PowerSchool is subject to change. The information posted is not the official Progress Report, Report Card or Student Transcript.
  - c. Please email teachers with your questions concerning grades, but please do not send excessive emails. Remember your child's teacher has many other students that they teach.
  - d. The parent or guardian may request a meeting with the teacher but should request the meeting using your child's school procedures for setting up the meeting.
  - e. You will be able to check grades 24 hours a day, seven days a week. Teachers should post their grades within approximately 10 school days of the date the assignment is due. Some assignments, such as, written reports may take much longer to grade.
  - f. Attendance is taken once a day in the elementary and middle schools and each period at the high school. Attendance is updated as soon as the teacher enters it. If you have a question concerning attendance, please contact the Attendance Office at your child's school.
7. Please remember that Clover School District is providing this access as a privilege, and if it is abused, the account will be suspended and/or terminated.
8. Clover School District is not liable for any damages to my personal equipment when connected to the PowerSchool System.

As parent/guardian of \_\_\_\_\_, I have read and signed this policy and understand that access to the PowerSchool Parent Portal is designed for the educational support of my child's education. I release Clover School District and its officers, employees, and agents from any claims and damages from my use of or inability to use the system.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

*Disclaimer: This system is provided only as convenience. The data is the property of Clover School District and is only available to parents/students currently in attendance. PowerSchool Parent Portal is not an official record and may not be correct at all times. For official student records contact your child's school.*