

VSC Summer 2015 Enrollment Procedures

VirtualSC offers free online courses during the summer. These classes are for high school Initial Credit or Credit Recovery and will appear on your high school transcript.

Enrollment for the summer session begins **May 20** (*for 11th and 12th graders only*) and is open to *all students* beginning **May 27**. Enrollment closes **June 3**. Classes will begin **June 10** and end **August 7**. (Final Exams taken **August 10-11**)

All work for online courses may be completed from anywhere that the student has access to the Internet, except for the final exam. *All VSC final exams must be taken at Clover High School, proctored by the i-School Director in the computer lab on the dates listed above.*

You are responsible for enrolling yourself by going to the VirtualSC Program website:

<https://virtualsc.org>

And then by clicking: *Sign Up* and *New Student Enrollment*.

- You will create your account by completing the *Student General Information, School Information, Contact Information, Parent/Guardian Information* and *Access Information*.
- **Your school district is York #2. Your School is Clover High. If you do not select Clover High as your physical school your request will not be able to be processed.**
- You will be asked to provide your school counselor's name. Please select Missy Jones (school counselor).
- At this point you should be able to request your course(s) by clicking *Registration* over to the left. (*It is not recommended that students take more than one VSC course at a time.*) **Please be sure not to select a Credit Recovery course if this is the first time that you are taking the course.** Credit Recovery should only be chosen if you have previously taken the class here at Clover High and failed with an average between 60-69.
- Once your course request is complete you can check your status by clicking *Registration Status*. Once your classroom is assigned the VSC teacher should contact you by phone or email a few days before the class begins.

There is no guarantee that you will get a spot in one of the VSC classes. These courses do fill up...there are students from all over the state enrolling in the VSC classes. The sooner you sign up the better. It is your responsibility to make sure that you have followed the proper procedures and have enrolled. We can not do the process for you, but we can help you.

This is an independent agreement/contract that you are making with VirtualSC. If you do not begin the course within the first few days of the **June 10** start date **you will automatically be dropped.**

If you do not stay active in the course, completing a minimum number of assignments each week, you may be dropped from the course and receive a failing grade. It is your responsibility to make sure you are fulfilling all of the requirements.

If for any reason you need to drop the course it is your responsibility to complete the online Withdrawal Form, which can be found on the VSC website. **If you withdraw from the course after July 7 you will receive a failing grade for the course on your transcript.** If you have any questions, please see your counselor.

Check out the VSC Website for more information.

Questions or Concerns? You may contact VSC Student Services

Call 803-734-8039 and select the following option:

Students with last name A-G, contact [Bernie Velasquez](#)

Students with last name H-O, contact [Courtney Howard](#)

Students with last name P-Z, contact [Sena Nickles](#)

Student Services Manager, contact [Sarah Rotureau](#)

Student Name: _____

Course Requesting: _____

Parent Signature: _____