

Proof of Residency Information

New Home or Rental Agreement: Complete **Section A of Verification form and...**

- **If you are in the process of building a new home you must provide to your zoned school:**
 - A signed contract with a closing date that is at least 8 weeks out from the date you register for school, **and**
 - A copy of your Driver’s License/ID, **and**
 - Once you are moved into your new home, you must provide a utility bill to the school.
- **If you have a Rental Agreement or Lease: You must provide to your zoned school:**
 - A copy of the signed rental or lease agreement **and** a copy of your picture ID
 - Most recent utility bill (you will have 30 days from the date of registration to provide this to the school if you do not have it at the time of registration.)

****Should the move not take place as anticipated, the student may be required to return to his/her district of residence or pay tuition until such time as the move is completed****

New to the District: Living with a Homeowner or Renter (meaning: the parent/guardian of the student/s do not have a primary proof in their name): Complete **Sections A & B of Verification Form and...**

- ◆ **If the parent/guardian registering the student does not own the home, you must provide to your zoned school:**
 - Two (2) recent (within the past 30 days) proofs of residence (**one must be a Primary Proof**) from the home owner (see list below), **and**
 - Two (2) recent (within the past 30 days) proofs (both can be secondary proofs) of residence from the parent/guardian with that same address (see list below), **and**
 - Copy of the parent/guardian Driver’s License/ID
 - If the parent/guardian cannot provide two (2) proofs of residency at the time of registration, he/she will have **30 days** from the date of registration to provide those two (2) proofs to the school.
 - **The Verification of Residence form must be notarized**

Returning Student/s living with a Homeowner or Renter: Complete **Sections A, B, & C of Verification Form and...**

- ◆ If the student is returning and nothing has changed as far as residency (same address, same parent/guardian...), you must provide to your zoned school:
 - Two (2) recent (within the last 30 days) proofs of residency (see list below)
 - One must be a primary proof of residency (see list below)
 - **The Verification of Residence Form with notarization**

Acceptable Proofs of Residency include:

Primary Proofs:	Secondary Proofs:
◆ Utility Bill (power bill, water bill, cable bill)	◆ Cell phone bill
◆ Mortgage Statement	◆ Medical billing
◆ Insurance on the home	◆ Check stub
◆ Signed Lease Agreement	◆ SC Pictured ID