



**Clover School District
Procedures for Processing Parent Suggestions
Title I Application/Parent Meetings**

Clover School District provides opportunities for parents to submit comments on the Title I application and/or from parent meetings (Application is always available in the front office and parents are reminded through the newsletter that their input is important.)

Parents can access the Title I application anytime. The Title I application is located in the front office at the district office and at individual Title I schools. Sign-in sheets and comment forms are located in the front of each notebook. Recorders at parent meetings document parent suggestions.

Any parent comments/suggestions will be responded to in a timely manner, to include but not limited to, face-to-face conferences, telephone conversation, email, or written correspondence.

Revisions to the Title I application will be made when feasible.

Comments from parents that indicate the parents are dissatisfied with components of the project application will be addressed at the district level and forwarded to the SDE following the guidelines outlined in the SDE Complaint Resolution document. Parent suggestions from parent meetings will also be addressed at the district level, if necessary and will be forwarded to the SDE if needed.